

Port Ewen Fire Commissioners Meeting

Date: July 2nd, 2024

Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

X 5yr Michelle Spinnenweber

X 4yr Scott Sammons

X 3yr Roger Boughton

X 2yr Shannon Harris

X 1yr William McNamara

X Sec'y Mike Dauner

X Treas. Wendy Trojak

X Chief Clark R. Mains

 Asst. Mike Lange

X Asst. Joseph Mains

 Asst. Frank White Jr.

Pledge to the Flag

Commissioner Sammons made a statement to the public stating in past couple months there has been talking from public and up front with the board back and forth. These are official meetings and only business of the district will be discussed at meetings and that this not only needs to be followed by the public but the commissioners as well.

Meeting was called to order by: Commissioner Sammons at 20:02 hours.

Minutes: Additions/Corrections to the previous month's meeting(s): None. Motion to accept minutes was made by Commissioner Sammons 2nd by Commissioner Boughton. Commissioner Spinnenweber did not want to vote on the minutes as there were some corrections needed on last month's budget transfers. Secretary Dauner stated the minutes reflected what was stated at the meeting at the time and that the matter should be addressed under old business this month to discuss. Vote: Commissioners' Sammons, McNamara, Boughton, Spinnenweber – Yes. Commissioner Harris – Abstain. Motion carried.

Treasurer's Report – Treasurer's report read by Treasurer Trojak. Motion to accept Treasurer's report was made by Commissioner Boughton, 2nd Commissioner Harris. 5ok motion carried.

Secretary noted that the Treasurer Report at the June 4th, 2024 meeting was not accepted. A motion was made by Commissioner Sammons, 2nd Commissioner Harris to accept the June Treasurer Report. 5ok motion carried.

District Vouchers were presented and were audited by the Commissioners in attendance.

- Treasurer Trojak presented a preliminary 2025 Budget for the board to review and make comments on.
- Treasurer Trojak noted a correction on the Budget Transfers previously last month in that the District Headquarters Line is #62860.
- A check was received from the insurance company to pay for damage to Engine 2.

- Treasurer Trojak is still working on Lowe's tax-exempt issue and Commissioner Spinnenweber offered to assist. Verizon has tax exempt paperwork on file and LaMela is no longer charging tax. Treasurer is still working on correcting AT&T tax exempt issue.
- Treasurer Trojak is completing budget prep and working with the state auditor on several questions and accountant on journal entries.

Chief Mains stated the DEC grant was for \$1,500.00 not \$15,000.00.

Correspondence/Communications:

Commissioner Spinnenweber:

1. East Kingston FD advised Commissioner Spinnenweber that they can fill SCBA cylinders at the fire station and at emergencies until compressor issue is addressed.
2. Provided the board with information and quotes on exhaust system for fire stations. She is awaiting additional quotes.

Secretary Dauner:

1. Request from Ladies Auxiliary to use annex on 9/11.
2. Titles were received for 2024 Sutphen Engine 1 and 2019 Sutphen Rescue 1 and have been scanned and placed on file.
3. Pinsky Law has a conference at Turning Stone on October 25th & 26th – provided to commissioners
4. Copy of legal notice of 2023 Audit being available for review.
5. LENS Report on drivers received
6. Quarterly LOSAP Tabulation report was received and is on file.

Unfinished Business:

Commissioner McNamara:

1. Addressed the issue with the compressor and discussion of budgeting for next year. He stated that there is money in the reserve fund now which can be used to purchase and money that would be added next year for the purchase can instead be placed back in the reserve fund. Commissioner Sammons stated Assemblyperson Shrestha has secured \$40,000 for the compressor purchase. Commissioner McNamara stated he felt that something as important as a compressor system should not wait. Although East Kingston FD has offered assistance theirs could fail as well. Everything is getting more expensive and we have the money to purchase it now. Commissioner Harris if the grant allows it and prices are going up it may warrant purchasing now. She would like to hear what others say. Commissioner Boughton stated that the Chief had stated the old compressor could be applied as a credit. Chief Mains stated that the compressor /cascade fill station quote is on state bid. **A motion was made by Commissioner McNamara, 2nd Commissioner Boughton that the Port Ewen Fire District is hereby authorized to purchase from MES a cascade /compressor fill station for self-contained breathing apparatus in the amount of \$103,218.06; of which up to \$100,000.00 may be spent from the Fire District Reserve Fund for Equipment , subject to a permissive referendum. Grant funding which may be secured in amount of \$40,000 shall be**

placed in equipment reserve upon receipt to reimburse monies spent. 50k motion carried. Below is an abstract of the resolution hereby adopted.

RESOLUTION

RESOLUTION TO USE FUNDS IN THE PORT EWEN FIRE DISTRICT FUND KNOWN AS FIRE EQUIPMENT RESERVE FUND FOR THE PURCHASE OF A NEW CASCADE /COMPRESSOR FILL STATION FOR SELF CONTAINED BREATHING APPARATUS

The Port Ewen Fire District (“Fire District”) duly convened in regular session does hereby resolve as follows:

WHEREAS, the Fire District has established a Reserve Fund for the purchase of fire equipment; and

WHEREAS, there is in said Reserve Fund the sum of \$100,753.35; and

WHEREAS, the District is interested in purchasing a cascade /compressor fill station for self-contained breathing apparatus; and

WHEREAS, there is need for a cascade /compressor fill station for self-contained breathing apparatus to ensure the proper protection of the citizens and property within the Fire District bounds; and

WHEREAS, the estimated cost of the new cascade /compressor fill station for self-contained breathing apparatus is approximately \$103,218.06 to which the Fire District wishes to spend up to \$100,000.00 from the Fire Equipment Reserve Fund towards the purchase of said fill station; thereby it is hereby

RESOLVED that the Port Ewen Fire District is hereby authorized to purchase a cascade /compressor fill station for self-contained breathing apparatus in the amount of \$103,218.06; of which up to \$100,000.00 may be spent from the Fire District Reserve Fund , subject to a permissive referendum.

Commissioner Spinnenweber:

1. Commissioner Spinnenweber inquired if there has been a date set yet for the Engine 1 dedication. Chief Mains stated he would like to make it in September when Bob Emberson and family are available. Chief stated it will be set for Saturday September 28th at 1:00pm. Commissioner Spinnenweber asked if it could be placed on the Sta #2 signboard.
2. Commissioner Spinnenweber requested permission to attend the AFDSNY Conference at Turning Stone on October 21st. Commissioner Sammons stated he and Treasurer Trojak would both like to attend the entire conference and he was waiting on more information

on what topics will be presented. Treasurer Trojak stated she was waiting to find out information on teaching classes which would offset cost. **A motion was made by Commissioner McNamara, 2nd Commissioner Harris for Commissioner Spinnenweber to attend AFDSNY Conference at Turning Stone on October 21st, 2024. 5ok motion carried.**

3. Inquired why equipment was to be donated to Kingston Fire Department and not a volunteer fire department. Chief Mains stated Kingston has staff on duty ready to respond to ice rescue. Rifton is the closest with Ice Rescue team and Kingston responds to Rifton's calls. Kingston is the only HazMat team in the County.

Commissioner Boughton:

1. Commissioner Boughton is still awaiting electrician to start work on disconnect for Station #1. Frank Banks has advised he is withdrawing his bid for the Sta #1 painting. Commissioner Boughton stated that he will be obtaining other quotes on painting and is awaiting one more quote for carpet at Sta #1 as well.
2. Inquired what needs to be done to receive approval to market buildings specifically Headquarters. Commissioner Sammons stated there needs to be a plan on where to hold meetings to which Commissioner Boughton stated they could be held at Town Hall. Secretary Dauner addressed that the next step is the board's wish to put an RFP out on a consultant who would then once retained guide the board on how they move forward on a new building including selling buildings. Discussion continued. Commissioner Sammons stated you have to have a plan first before sale, you would have to store equipment if the building was to be sold. Commissioner Sammons stated the district's attorney was drafting an RFP for the board to review and it would be brought to the board after the roadway construction was completed.

Commissioner Sammons:

1. Commissioner Sammons gave an update to the board on the firehouse project specifically the roadway construction. Delaware Engineering will be responsible for construction management and inspection and Ron Naccarato and Jack Spinnenweber Sr. will be the district liaisons for the roadway construction. The Town Building Department was notified of upcoming construction and they stated the only requirement was silt fencing be installed prior to project starting. Commissioner Spinnenweber inquired on surveying and Secretary Dauner stated he received a verbal quote from Brinnier & Larios for as built survey to be completed on completion of the road.

Secretary Dauner:

1. Addressed need for additional quote for heater at Sta #2. After discussion, Secretary Dauner will obtain additional quote(s) required and report back next month.
2. Bid opening on 1992 Beck with Auctions International will be day prior to next meeting on Tuesday July 16th, the board will then be able to accept or decline the bid at the meeting.

New Business:

Commissioner Spinnenweber:

1. Inquired about cameras being recorded in Executive Session – Commissioner Sammons and Secretary Dauner stated there are no cameras in meeting hall.
2. Commissioner Spinnenweber recommended taking new Engine 1 to 4th of July Parade as Engine 2 has damage Chief Mains stated he was going to ask that under Chief Report. **A motion was made by Commissioner Spinnenweber, 2nd Commissioner Boughton authorizing Engine 1 to attend 4th of July Parade in Saugerties. 5ok motion carried.**
3. Commissioner Spinnenweber would like to see Sta #2 sign used more often for special meetings and communications on the fire house instead of using the smaller sign. Secretary Dauner asked clarification as the sign is the department's and they use for events non-profits. He said he would provide information to department. Commissioner Sammons mentioned asking Chief Mains in future to post if a special meeting or commissioner election were to take place.

Secretary Dauner:

1. Secretary addressed recent meeting he and Commissioner Sammons had with Spectrum to discuss the potential for switching phone, internet, and cable services at Sta #1 & #2 to Spectrum. At this time with the reliability of internet service in the area he did not recommend making the switch for the cost involved. He did however recommend the board consider having Spectrum set up cable service for two tv's at Sta #1 as the courtesy account was no longer available. He stated the cost would be \$75 per tv. After discussion, Commissioner Spinnenweber requested a formal quote be obtained and Commissioner Sammons will obtain. Commissioner Harris stated she did not know why two lines are needed when one can run multiple tv's.

Permission for Headquarters Hall Usage:

1. The Ladies Auxiliary is requesting to use the annex on September 11th, 2024 to sell fried dough and have a raffle for 9/11. Commissioner Sammons stated his opinion was that this was in poor taste and the day was a memorial for those who died on 9/11 – he would not be in favor. He stated if the boards opinion was not to authorize, he would advise them. Commissioner Harris suggested they pick an alternate date. The board was unanimous in not supporting and the Secretary will notify the Ladies Auxiliary the request was not approved.
2. April White requested use of headquarters hall on Sunday June 7th for a birthday party with no alcohol to be served and she will fill out necessary paperwork. Board had no objections.

Chief's Report:

1. Chief Mains addressed that he had previously spoke to East Kingston's Chief about using their cascade system but he had stated previously he felt it was not fair to East Kingston to use them to fill Port Ewen's cylinders instead of fixing equipment. When it comes to

emergency responses and emergency plans, it is not up to a commissioner to go to local departments, it is the Chiefs' responsibility.

2. Engine 2 will be going for repair on July 22nd.
3. Pagers that were brought to River Valley Radio for bench testing were found to be wrong frequency. A quote was obtained from River Valley Radio under state bid for (10) pagers at \$439.00 ea. for a total of \$5,268.00. There are currently an influx of new members and the pagers are needed. **A motion was made by Commissioner McNamara, 2nd Commissioner Boughton authorizing purchase of (10) pagers at \$439.00 from River Valley Radio under state bid pricing. Vote: Commissioners' Sammons, McNamara, Boughton, Harris – Yes. Commissioner Spinnenweber – abstain. Motion passed.**
4. Requested permission to purchase more keys for firehouse – no objection.
5. New Engine 1 is in service.

Public Comment:

Joe Mains:

- Exterior door on front of Sta #1 leading to second floor does not secure properly. It will open when latched if you pull hard enough. Commissioner Boughton will look into matter.

Motion to adjourn made at 21:09 by Commissioner Sammons, 2nd Commissioner Harris. 5ok
Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary

Attachments:

1. Treasurer Report
2. Legal Notice for 2023 Audit being available for review
3. MES Compressor /Cascade Fill Station Quote
4. LENS Report June 5th 2024
5. LOSAP Quarterly Tabulation Report
6. Ladies Auxiliary Annex Use Request
7. Correspondence from East Kingston FD on compressor use
8. Exhaust System Quotes and information