

Port Ewen Fire Commissioners Meeting

Date: July 7th, 2026

Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

X 5yr David Brechter
X 4yr Jack Spinnenweber II
X 3yr Michelle Spinnenweber
X 2yr Scott Sammons
 1yr Roger Boughton
X Sec'y Mike Dauner
X Treas. Wendy Trojak

X Chief Clark R. Mains
X Asst. Mike Lange
X Asst. Joseph Mains
 Asst. Thomas Mains

Pledge to the Flag and moment of silence for recently departed emergency service workers

Meeting was called to order by: Commissioner J. Spinnenweber II at 19:02 hours.

At this time a presentation on NYCLASS was given by Chris Starr of NYCLASS. Chris discussed the benefits of the program for the district's financial portfolio and provided documents to the board to review. Board thanked him for his presentation and will review material.

Minutes: Additions/Corrections to the previous month's meeting(s): None. Motion to accept minutes was made by Commissioner D. Brechter 2nd by Commissioner Sammons. 4ok motion carried.

Treasurer's Report – Treasurer report read by Treasurer Trojak. Motion to accept the Treasurer's Report was made by Commissioner Brechter, 2nd Commissioner Sammons . 4ok motion carried.

- Treasurer Trojak advised that she will have a 2027 draft budget to the board shortly for their review.
- The 2025 fire district audit was received and no negative impacts or written recommendations were made. The verbal recommendation was previously addressed recommending obtaining duplicate quote paperwork and state bid information and including with invoices as previously recommended. Overall, she is very pleased with the audit.
- The 2% fire tax revenue was received, and a voucher was prepared to cut the check to the department.
- A deposit was made for the reimbursement by the insurance company for 48-12 lettering.
- She is working on updating EZ Pass account and spoke with a rep who stated they will waive the late fee and move the overdue balance and current toll to the EZ Pass bill.
- Treasurer Trojak will submit paperwork for Jack Spinnenweber credit card.
- Treasurer has to reimburse \$5,932.11 to reserve funds for apparatus for overpayment on purchase of Engine 1 in 2024 due to increase of upfitting. After discussion, **a motion**

was made by Commissioner Sammons, 2nd Commissioner Brechter to pay \$5,932.11 from 2026 apparatus budget line between five apparatus to Apparatus Reserve Find for difference in purchase price of Sutphen Engine 1 in 2024 due to upfitting costs. 4ok motion carried.

- Spectrum account has been cancelled for Sta #1 cable and Headquarters triple play(phone, cable, internet).
- Treasurer is working on providing documents required to Fiscal Advisors for annual overview for bond.
- **A motion was made by Commissioner Sammons, 2nd Commissioner Brechter to approve the 2025 fire district audit as presented. 4ok motion carried.**

District Vouchers were presented and were audited by the Commissioners in attendance.

Correspondence/Communications:

Secretary Dauner:

1. Letter was received advising of AFG grant opportunities which have already passed.
2. Disability Exemption paperwork was sent to NYS but returned by post office – he will resend.
3. Application for appointment was received from the department for Rebecca Viergutz to be addressed under new business.
4. Annual Financial Report for 2025 was sent to the town
5. Fire District Affairs newsletter received

Commissioner M. Spinnenweber:

1. Saratoga Conference is coming up, and she would like to attend as well as Commissioner Sammons – to be addressed at a later date.

Unfinished Business:

Commissioner Sammons:

1. Reached out to Assemblymember Shrestha's office – he will meet with Secretary Dauner to review and complete paperwork and submit – the paperwork was sent previously as the department not the district.

Commissioner M. Spinnenweber:

1. Sta#1 painting has been completed.
2. Waiting for an appointment with Darmdstadt to have other garage door repaired.
3. Camping World repairs have been made for A/C on Rescue 2. **A motion was made by Commissioner M. Spinnenweber, 2nd Commissioner Sammons to approve to pay \$1,385.01 to Dutchess Overhead Door for balance of door repair to Rescue 2 bay door after expenses for Camping Word repair to Rescue 2 A/C damaged during repair work. Commissioners' M. Spinnenweber, Sammons, Brechter – Aye. Commissioner J. Spinnenweber – Abstain. Vote passed.**
4. Addressed WEX bills and the issue of fuel line being overbudget. Discussion followed. A motion was made and rescinded to approve a balance transfer, and discussion was

made to make a transfer from the LOSAP line. After further discussion the board will wait until next month until the Treasurer has a recommendation on how to fund the line for the rest of the fiscal year. Treasurer Trojak will email the board her recommendations prior to the board meeting.

5. Commissioner M. Spinnenweber addressed the Sta #1 and #2 line being overbudget as well as gear and equipment. Secretar Dauner stated that they are not overbudget as money was carried over from 2025 to fund the exhaust system and gear purchases, however the total expenses are still reflected in the line items. Treasurer Trojak stated usually this is reviewed around budget time and a budget transfer is made to reflect the matter. Treasurer Trojak will prepare budget transfers for the board to address, and it will be reflected. Treasurer and Secretary discussed the challenges with the audit coming in late and the auditor recommendations which has set back the ability to do budget transfers reflecting current numbers, Secretary advised that the district's attorney has said the way the board allocates year end funds for purchases is satisfactory.

Commissioner J. Spinnenweber:

1. Talked to Mike Parr and he has hardware for the tablets. Commissioner J. Spinnenweber spoke with Dave Jackson who is working on obtaining the tablets and setting up the account. Assistant Chief J. Mains will work with Parr on locations for installation in the apparatus.
2. Spoke to the kids playing on district property and the owner of the adjacent property about kids not playing on the property. He also addressed need to have adjoining property owners refrain from parking on district property. Commissioner Sammons stated he felt it was important to be a good neighbor and allow parking for a short time if there is a party etc. but ask neighbors to not park long term. Commissioner M. Spinnenweber mentioned parking from the brick house on Legion Court. Commissioner Brechter agreed with Commissioner Sammons' statement.

New Business:

Commissioner M. Spinnenweber:

1. When Rescue 2 was picked up at Campers World was there a warranty given? Chief Mains said no and Commissioner M. Spinnenweber said she would check on it as there should be a warranty.
2. Inquired why apparatus went to Lake George with only one person. Chief said there were others that were going to attend, however backed out at last minute, one was dropped off enroute due to them having to return home. Chief authorized the truck to continue.
3. Would like to get started on the firehouse project again and revisit RFP for an engineering firm. Addressed the amount available for construction and questioned the initial amount of the funding. Secretary explained at length the original Bond Anticipation Note received and how when the Bond was received that paid off the Bond Anticipation Note was taken in anticipation of receiving the bond as well as provided money for future construction costs. Lengthy discussion followed. Chief Mains stated that the committee wants to build the biggest building they can with the money they have. He stated the engineer picked could look at building out the bays and bathrooms etc and

he felt that the price would not change the number of bays. If it cannot be done the district should put out selling all district buildings but keep Sta #2 to house some apparatus if new building cannot be fully built. Commissioner M. Spinnenweber wants committee and board to meet to discuss recommendations for the new firehouse. After discussion, **a motion was made by Commissioner Sammons, 2nd Commissioner Brechter to have attorney complete a rough draft of the RFP for engineering firm for the construction of new firehouse and return draft to board. 4ok motion carried.**

Commissioner J. Spinnenweber II:

1. Ceiling fan at Headquarters is not working, Commissioner Sammons will investigate and contact Tiano Electric if needed.

Commissioner M. Spinnenweber:

1. Frank fixed paper towels in men's room.
2. Inquired when the district can go out to vote to sell district buildings. Secretary Dauner said that the board would have to go forward and he can have the attorney draft the necessary documents. Board asked the Secretary to proceed with authority to sell all three buildings. Commissioner M. Spinnenweber also expressed the need to update the public on the progress of things. It was recommended that the RFP and sale of buildings progress so that more information can be given when the time comes to have public meetings. Discussion continued and board will revisit next month.

Permission for Headquarters Hall Usage:

1. A.E. Stokes requesting headquarters hall on August 1st – no objections from the board.
2. Fire Department is requesting to hold a Vendor Fair on September 19th – no objections from the board.

New Business continued....

Secretary Dauner:

1. **A motion was made by Commissioner Brechter, 2nd Commissioner Sammons to appoint Rebecca Viergutz as a probationary firefighter. 4ok motion carried.**

Chief's Report:

1. Found a suitable hose reel for the stations and recommended the board purchase. Chief advised he can install. **A motion was made by Commissioner Sammons, 2nd Commissioner Brechter authorizing purchase of two 100' 5/8" hose reels at up to \$260.00 each to be purchased thru Amazon. 4ok motion carried.**
2. **A motion was made by Commissioner M. Spinnenweber, 2nd Commissioner Brechter authorizing apparatus to attend wake and funeral for LODD services of Chief Dave Gagnon. 4ok motion carried.**
3. **A motion was made by Commissioner J. Spinnenweber, 2nd Commissioner Brechter authorizing a apparatus to attend County Parade in Napanoch. 4ok motion carried.**
4. **A motion was made by Commissioner M. Spinnenweber, 2nd Commissioner Brechter authorizing an apparatus to attend Children's Day Parade in Kingston. 4ok motion carried.**

From the Floor:

Steve Cerini:

1. Addressed to Commissioner Sammons that Assemblymember Shrestha's office will have a mobile unit at the library where the grant issues may be addressed.

Jack Spinnenweber:

1. Addressed old rack in parking lot that was left since recent work. **A motion was made by Commissioner J. Spinnenweber, 2nd Commissioner Sammons to contact Steve Cross if he can use surplus stainless rack in Sta #2 parking lot and if not to dispose as see fit. 4ok motion carried.**

Motion to adjourn made at 20:47 by Commissioner J. Spinnenweber, 2nd by Commissioner Sammons. 4ok Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary