

Port Ewen Fire Commissioners Meeting

Date: August 3rd, 2026

Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

X 5yr David Brechter
X 4yr Jack Spinnenweber II
X 3yr Michelle Spinnenweber
X 2yr Scott Sammons
X 1yr Roger Boughton
X Sec'y Mike Dauner
___ Treas. Wendy Trojak

___ Chief Clark R. Mains
X Asst. Mike Lange
X Asst. Joseph Mains
X Asst. Thomas Mains

Pledge to the Flag

Meeting was called to order by: Commissioner J. Spinnenweber II at 19:00 hours.

Minutes: Additions/Corrections to the previous month's meeting(s): None. Motion to accept minutes was made by Commissioner D. Brechter 2nd by Commissioner M. Spinnenweber. 5ok motion carried.

Treasurer's Report – Treasurer report read by Deputy Treasurer Dauner. Motion to accept the Treasurer's Report was made by Commissioner Brechter, 2nd Commissioner Sammons . 5ok motion carried.

- Charter Communications Acct for 161 Broadway is closed and has a credit of \$24.00. The equipment will need to be returned and Commissioner J. Spinnenweber II said FedEx will be pick up this week.
- NYS in error did not give the full amount for the 2% Foreign Tax disbursement. They will be sending a payment of \$62.13 shortly and it will in turn be forwarded to the department.
- Addressed that the monthly costs for tablets need to be budgeted for for 2027 and a budget transfer needs to be done for this year as it is not in the budget. Starlink monthly costs increased from \$90.00 to \$130.00 and is not budgeted as well; a budget transfer will need to be made. Secretary Dauner recommended that the board consider where to take funds from to fund the phone line as well as the fuel line previously addressed.
- Reviewed the 2027 proposed budget document and how it is laid out. Recommended the board consider increasing the apparatus reserve line should they decide they want to put money in the budget for a Assistant Chief vehicle. Other considerations is the increase in fuel and phone charges which the Treasurer and Secretary will make recommendations on. Secretary Dauner asked that the second meeting be held to review the proposed budget line by line when Treasurer Trojak can be present. Commissioner Sammons stated he could not make the 3rd Tuesday and would like to participate, Commissioner J. Spinnenweber II stated he would set another date.

District Vouchers were presented and were audited by the Commissioners in attendance.

Correspondence/Communications:

Commissioner M. Spinnenweber:

1. Working with Darmstadt on setting up a date for door work at Sta #2.
2. Received liability insurance for Gary Otis
3. Provided copy of A/C warranty from Campers World

Commissioner Sammons:

1. Provided two months of reviewed bank recs to Secretary for reconciliation.

Unfinished Business:

Commissioner M. Spinnenweber:

1. Addressed recent NYClass presentation and she would like to see the district move forward with them. She recommends having two accounts. The rest of board was in favor and Treasurer Trojak will be asked to prepare necessary documents for the board to act at upcoming meeting.
2. Commissioner M. Spinnenweber prepared two snow specs, one with sidewalk shoveling and one without. She understands that the Chief plows and she does not have an issue with him plowing however contractors will not salt without plowing. She stated if we do not go out for RFP then the district must purchase a hopper to salt. She stated winter is around the corner so asked board to review.
3. Inquired whether tablets were up and running and Assistant Chief Joe Mains stated they are installed in the apparatus and a training was held recently.

Commissioner Brechter:

1. Inquired about gear racks – Secretary advised they have been delivered as well as the hose reels.

New Business:

Commissioner Sammons:

1. Would like to have permission to replace a fan which is not working at Headquarters. **A motion was made by Commissioner M. Spinnenweber, 2nd Commissioner Brechter to approve replacing fan in Headquarters kitchenette. 5ok motion carried.**

Commissioner M. Spinnenweber:

1. Inquired on Summit Fire bill for repairs – she inquired why it took so long. Secretary advised it had gone to an old email address and then had to be approved by board before work was done.
2. **A motion was made by Commissioner Brechter, 2nd Commissioner Boughton to pay \$375.00 for Commissioner M. Spinnenweber to attend AFDSNY training at Saratoga Springs. 5ok motion carried.** Commissioner Sammons stated he will know at next meeting whether he can attend and if so, he would like permission as well.

3. Addressed need for generator building trim to be painted and inquired whether Frank Banks can handle. **A motion was made by Commissioner M. Spinnenweber, 2nd Commissioner Sammons to ask Frank Banks to paint generator shed trim and if he is unavailable for the district to pay to purchase paint and Commissioner M. Spinnenweber will paint. 50k motion carried.**
4. Commissioner M. Spinnenweber addressed proposal received from Optimus for engineering services for the firehouse project and she asked board to review.

Commissioner J. Spinnenweber II:

1. There was an issue over the weekend with a burning odor on Engine 1. Lt. Dauner contacted a mechanic, and it was checked and two loose wires were located and tightened up. At the hose testing deck gun on Engine 2 was damaged as left up by the hose testing company. The hose testing company is addressing the repair of the deck gun.

Secretary Dauner:

1. Spoke with the district's counsel and addressed the current procurement policy and how it addressed professional services. The current policy addressed professional services, and the attorney reviewed the policy and made several recommendations for updates. After review by the board, **a motion was made by Commissioner M. Spinnenweber, 2nd Commissioner Boughton, to approve the Port Ewen Fire District Procurement Policy and Procurement Form as presented. Vote: Commissioners' J. Spinnenweber II, M. Spinnenweber, Brechter, Boughton – Yes. Commissioner S. Sammons – Abstain. Motion carried.**
2. Addressed Engineering Proposal from Optimus. Secretary Dauner asked board to wait to act until the next meeting to allow the board and firehouse committee to review the proposal.

Permission for Headquarters Hall Usage:

- None

Chief's Report:

1. Three lengths of hose failed at the recent hose testing. Assistant Chief J. Mains stated he does not see the need to replace it as we have spare hose and asked if bad hose can be disposed of. **A motion was made by Commissioner M. Spinnenweber, 2nd Commissioner Brechter authorized bad fire hose to be disposed of as the Chief sees fit. 50k motion carried.**

From the Floor:

- None

Motion to adjourn made at 19:51 by Commissioner Boughton, 2nd by Commissioner Brechter.
5ok Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary